

TOP 10

WHAT YOU **NEED** TO KNOW TO RUN FRESH FOR KIDS IN **YOUR** SCHOOL



- 1** It is suggested that your school have a food receiver with a **FOODSAFE Level 1** certificate.
- 2** **Refrigerate product upon its arrival at the school. Product must be eaten in the week that it arrives.** When the product arrives, you are responsible for moving it to a **FOODSAFE** location in the school. Remember, unless it needs to ripen, all product must be refrigerated. This is especially important for milk, cheese, yogurt and eggs.
- 3** **Before preparing product for distribution to students:**
 - Ensure a **FOODSAFE** Certified designate or adult has checked that the product is safe to eat
 - Wash and dry your hands
 - Recommend rinsing of fruits and vegetables prior to consumption
 - Use only clean distribution bins
- 4** **Parent Permission Forms must go home every September** to every **NEW** student participating in the **Fresh For Kids**. Your school is responsible for creating and distributing the forms.
- 5** **Allergies and their management is the responsibility of the school.** **YOU** must record the allergy via the school login if you want your school's delivery of a scheduled product to be **CANCELLED**. Four weeks notice is required.
- 6** **Delivery dates, product listing, product information sheets and product reporting log sheets** are found on the **BCAIRC** website www.aitc.ca/bc/myschool/login.
- 7** **If your order has not arrived by 3:00 pm on your delivery day,** notify the **BCAIRC** Program Office at help@aitc.ca or **1-866-517-6225**.
- 8** **Poor Quality Product** - If the product is not suitable for consumption, as soon as you notice, take a picture of the product, its box, and the product expiry date. Then immediately upload the pictures on the school login, via the "Complete Log" link next to the product in the delivery list, and follow up with a phone call to **BCAIRC** office at 1-866-517-6225.
- 9** **Complete your product log sheets and submit online, via your school login.**
- 10** **Submit your school's Annual Enrollment Form online to the BCAIRC Program Office in June** to ensure a smooth transition to the following year.

Revised April 2025



PROGRAM INFO:

website: www.bcairc.ca

email: help@aitc.ca

toll free: **1-866-517-6225**



Watch for these stickers on all product cases